

June 22, 2016

To: Principals
School Secretaries

From: Judy Albano, Financial Reporting Analyst

Re: School Financial Report Requirements

The Annual School Financial Report has been posted to the district website. Florida Statutes require each school to distribute this report to their parents as soon possible. The easiest way to complete this requirement is to provide the link within the parent's page of your school website with a statement that the report is there for their information. If you do not have an individual website, then you can mail or email the links to your parents.

The report can be found on the district website by following the link below:

<http://www.pcsb.org/Page/2949>

Section 1010.215, Florida Statutes, requires each school to distribute this report to parents. A copy is enclosed and a link to the Statute is shown below:

<http://www.flsenate.gov/laws/statutes/2014/1010.215>

If you have any questions about the report feel free to call or email me.

If you need assistance posting the links to your website, complete a Techhelp request.

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cc: Kevin Smith, CPA, Associate Superintendent, Finance and Business Services
Cathy Davidson, CPA, Accounting Director